

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

The California Water Plan provides a framework for water managers, legislators, and the public to consider options and make decisions regarding California’s water future. The Plan, updated every five years, presents basic data and information on California’s water resources including water supply evaluations and assessments of agricultural, urban, and environmental water uses to quantify the gap between water supplies and uses. The Plan also identifies and evaluates existing and proposed statewide demand management and water supply augmentation programs and projects to address the State’s water needs.

Section 1 – Update 2013 Purpose, Framework, and Intended Outcomes

Purpose

The Tribal Advisory Committee will ensure integration of tribal input into California Water Plan Update 2013 (“CWP Update 2013”), begin addressing the complex water issues facing California Native American Tribes, and improve communication and collaboration between *California Native American Tribes* and the California Water Plan.

The term “**California Native American Tribe**” signifies all Indigenous Communities of California, including those that are non-federally recognized and federally recognized, and those with allotment lands, regardless of whether they own those lands. Additionally, because some water bodies and Tribal boundaries cross State borders, this term includes Indigenous Communities in Oregon, Nevada, and Arizona that are impacted by water in California. All references to “Tribal” concerns shall refer to California Native American Tribal concerns as defined here.

Framework

CWP Update 2013 builds on the initiatives, foundational actions, goals, guiding principles, objectives, and strategies of CWP Update 2009. The work of the Tribal Advisory Committee is informed by this work, and particularly input received during regional tribal plenary meetings and recommendations from the Update 2009 Tribal Water Summit.

California Native American Tribes seek to address water concerns for their physical, political, and cultural survival. The CWP Update 2013 Tribal Advisory Committee serves as a forum for Tribal leaders and their representatives to:

1. Discuss, identify, and prioritize Tribal water planning issues in California;
2. Develop strategies and recommendations for addressing Tribal Water concerns;
3. Enrich public stakeholder and water professionals’ comprehension of Tribal perspectives in water planning; and

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

Original Text	Comment/ Notes
4. Develop consensus on recommendations and alternatives to achieve the desired resource management benefits.	<p>There needs to be a clear understanding that the framework is not intending an absolute consensus. Where possible, we will seek an absolute consensus.</p> <p>Suggested revision. “ Seek to develop consensus on recommendations and alternatives to achieve the desired resource management benefits. (See “Decision Making, Section 3,” where absolute consensus is not possible the Tribal AC will work to achieve Unqualified, Strong, or general support of a proposal or recommendation and this will be deemed consensus for purposes of the California Water Plan)”</p>

Work shall be accomplished through facilitated discussion among the Tribal Advisory Committee members, and direct discussion, presentations, and meetings between the Tribal AC and the:

- Water Plan State Agency Steering Committee
- Statewide Water Analysis Network (SWAN)
- Public AC
- Federal Agency Network (FAN)

Original Text	Comment/ Notes
The Tribal Advisory Committee is not a forum for dispute resolution but instead a means of facilitating strategic planning, communication, coordination, and collaboration regarding Tribal water related issues	<p><i>Clarify that:</i> One Tribe will not be able to bring an action or complaint against another Tribe before the Tribal Advisory Committee, seeking resolution.</p> <p>However, wherever dispute arises within the Tribal Advisory Committee’s discussions, the Group will attempt resolution wherein communication, coordination and collaboration will be facilitated.</p>

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

Intended Outcomes

- ❖ Update relevant sections of Update 2009; communicate, prioritize, and strategize on implementation of recommendations from Update 2009 Tribal Water Summit and Regional Tribal plenary meetings.
- ❖ Produce a strategic plan for implementation of 2009 Water Summit recommendations, that is consistent with other federal, Tribal, state and regional initiatives and supported by tribal governments, tribal communities, and public stakeholders.
- ❖ Ensure Update 2013 data has the continuity and quality to inform policy and investment decisions; inform the public and legislators on tribal water needs; track progress; and support adaptive planning management consistent with Tribal water needs.
- ❖ Update 2008 Tribal Communication Plan to include new relationships, bring strategies and insights from Update 2009 and improve accessibility of Water Plan information and meeting venues to California Native American Tribes, revisiting associated communication strategies and tools, and expanding the Tribal Communication Network.
- ❖ Develop a consultation procedure between California Native American Tribes and State agencies
- ❖ Plan an Update 2013 Tribal Water Summit at the conclusion of Update 2013 to provide an opportunity for the highest Tribal and State government officials to begin to ensure water access and priorities of native California peoples are recognized in California's strategic water planning efforts.

Section 2 – Tribal Advisory Committee Member Roles and Responsibilities

Membership Roles and Responsibilities

- ❖ Tribal AC shall Participate in a consensus-seeking process to discuss, develop and refine policy proposals and recommendations, as well as other content for Update 2013
- ❖ Tribal AC shall develop recommendations and proposals that constitute statewide tribal concerns and perspectives, not the perspectives of the individual California Native American Tribes identifying members.
- ❖ Members shall regularly brief their respective California Native American Tribes, organizations, and consistencies, relaying the Water Plan processes and provide input to California Native American Tribes on the Water Plan.
- ❖ The Tribal AC shall be considered a separate entity from the individual California Native American Tribes, communities and organizations represented on the committee.

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

Recommendations and policy proposals developed by the Tribal AC shall not be considered recommendations or proposals of the individual California Native American Tribes represented on the Tribal Advisory Committee, unless endorsed specifically by such California Native American Tribes.

- The Tribal AC recommendations and policy proposals shall be submitted to individual California Native American Tribes for approval and endorsement in order to provide a greater state-wide consensus and support for Tribal AC's recommendations.
- The Tribal AC is not a consultation body and shall not replace government to government consultation with individual Tribal governments.
- ❖ Tribal AC shall advise the DWR and the Water Planning Team on Tribal AC efforts to implement recommendations from the 2009 Tribal Water Summit.
- ❖ Members shall provide leadership to Topic-based caucus meetings and/or regional forums.
- ❖ Tribal AC shall Update the 2008 Tribal Communications Plan
- ❖ Tribal AC shall, as time and resources permit, plan a future Tribal Water Summit for Update 2013
- ❖ Members shall participate in annual all-stakeholder Plenary sessions.

Comment/ Notes ¹
Tribal AC Members and Tribal AC Advisors may not be able to attend Plenary sessions, in these situations shall members be allowed to attend remotely?

Section 3 – Meetings, Public Advisory Committee Decision-Making and Workgroups

Meetings

Tribal AC members commit to a process scheduled to conclude in December 2013, with the option to extend the Tribal AC in cooperation with the Executive sponsor. It is expected that day-long AC meetings will occur on a quarterly basis, or more often if needed; with some advance review of meeting materials.

Comment/ Notes
Meeting materials should be provided no less than ten days in advance of meetings with an

¹ In order to maintain the cohesiveness of discussions it is strongly recommended that Tribal AC Members or their Alternates appear in person at all Tribal AC meetings. The California Water Plan Update 2013 cannot guarantee remote options for participation, nor can they guarantee fruitful discussions with members who are not present in person. In extreme and rare circumstances (medical concerns, infirmity, spiritual meetings, etc.) the facilitation team will seek to accommodate requests for remote access.

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

explanation provided when materials cannot be provided within that time frame.

Attendance is important to the continuity of the group and Tribal AC members or their Alternates should make every attempt to personally attend meetings. Substitutes may be permitted on a case by case basis in consultation with the State Agency Steering Committee Chair, Program Manager and Facilitator. Members who use an alternate or substitute for a given meeting agree to properly prepare their alternate who may make decisions on behalf of the members and that the alternate will brief the members on the meeting discussions and outcomes.

Tribal AC members on the Public AC

The Tribal Advisory Committee may identify 1-3 members to sit on the Public Advisory Committee. Public AC member shall be determined based on willingness to serve and a consensus approval by the Tribal AC of volunteers to the Public AC membership. *Tribal AC members sitting on the Public AC will be required to follow all of the requirements of the Public AC including acceptance of the Public AC Charter and attendance at all Public AC meetings*

a. Roles and Responsibilities of Tribal AC members on Public AC

- The primary role of Tribal AC members on the Public AC's is for information exchange
- The Tribal AC members shall not make any decisions or recommendations to the Public AC on behalf of the Tribal AC that have not been reviewed and agreed upon by the Tribal AC.
- The Tribal AC members on the Public AC may be asked to provide an experience-based, frame of reference to the Public AC in connection with decisions and recommendations affecting tribal communities. However the Tribal AC members to the Public AC cannot solely present their individual or tribal views.

Decision-Making

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

Original Text	Comment/ Notes ²
The Tribal AC will operate as a consensus-seeking body that provides advice to the project sponsors. Proposals receiving substantial consensus will receive the highest possible consideration; however, consensus on a certain proposal does not mandate either its inclusion in or exclusion from the Water Plan.	<p>If consensus is achieved by the Tribal AC and that decision is disregarded or not included in the final Water Plan, What is the next step for accountability to the Tribal AC? What is the accountability to the Tribes by DWR in good faith.</p> <p><i>If the Tribal AC proposes something contentious for DWR and it isn't implemented how can Tribes be responsible to future generations –</i></p>

Section 2:

The statutory timelines of the California Water Plan along with direction from the Executive Sponsor (or her/his designee) will determine how much time and energy to put toward seeking consensus recommendations on various water plan topics before the Tribal AC. The facilitator will help the group determine the level of agreement within the group on each topic, and will offer process suggestions for reaching consensus. In the event that the group does not reach consensus in the allotted time, group members' diverse opinions will be recorded along with their rationale. These will be received by California Water Plan for consideration along with the group's consensus recommendations. Where possible, the consensus will be noted and achieved without the need for formal votes. Once decisions are made, Tribal AC members that abstain or are not present at a vote shall have one week to weigh in on a decision before it is finalized.

² *All Comments, regardless of source, are recorded and maintained publically. If there is an agreement by the group about any matter, this will be documented as part of the meeting record. That record will be available on the Tribal AC website. If the item is presented to the Public AC it will also be recorded in that group's meeting record.*

The group also has the ability to provide a direct comment to the Department, which is then recorded in the publically maintained record. Finally, the group will have the opportunity to prepare its own Tribal Advisory Committee View document or complete an assessment, which will be contained in the Water Plan Reference Guide. This is the part of the Water Plan that provides more in-depth information on topics discussed.

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

Comment/ Notes
<p>There is concern that the statutory timelines may put an undue influence on the executive sponsor that would prevent adequate time being given to important topics. Suggested additional language:</p> <p>“The Executive sponsor will be transparent and will provide information showing what statutory timelines are being relied on and what times are allocated for specific topics and areas of interest. To the extent possible, additional time may be given for certain areas of concern, as warranted as a result of Tribal AC comments (See Key Milestones and Timelines).”</p> <p>NOTES: Where additional time is not possible without preventing the completion of the California Water Plan Update 2013, the Tribal AC may request further discussion in later updates and include concerns in an addendum as referenced in Footnote 2.</p> <p>DWR & Facilitation will provide information on existing statutory timelines and time currently allocated for topics and discussions to the Tribal AC.</p>

Section 3: When formal voting is necessary to determine the presence or lack of consensus, the method used will go beyond a simple “yes” or “no” response and instead measure (and report) the wide spectrum of options to give the most accurate picture of viewpoints on the committee.

As an Example, the range of opinion solicited might include:

Unqualified Support: Full agreement with all aspects of a proposal

Strong Support: for most aspects of a proposal. No fundamental disagreements with any aspect of a proposal.

General Support for all or most aspects of a proposal. No fundamental disagreement with Key aspects of proposal.

Qualified Support Significant disagreement with one or more aspects of proposal; however, the member can live with the proposal as packaged – i.e., the suggested proposal is better than the status quo (in this “not happy, but I’ll live with it” option, parties may be asked to work on generating alternative options or language that address the concerns of all.)

Fundamental Disagreement with key aspects of proposal. Not willing to support or live with the proposal as it stands. Parties with this opinion may be asked to suggest alternatives that move the proposal toward accommodating the interests of all.

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

Section 4: If various perspectives offered do not agree, the differences will be recorded as part of the draft content. Additional meetings may be held to address these differences and may be run in parallel to other topics.

Section 5: Input is used to assist in understanding the extent to which there is shared perspective or meaning about the items being considered. Items moved forward as a group product will be considered by the full Tribal AC. Items before the body will be presented in writing and members allowed sufficient time to consider them.

Section 6: Straw polls or requests for general preferences may be conducted. These types of inquiries are for the purpose of refining ideas, providing direction to the project staff, or both. Such polls will not constitute a formal decision making process.

Section 7: Any item brought forward for a formal decision of the Tribal AC will be clearly identified as such, presented in writing, and given ample notice to allow individual members to speak on behalf of their organizations and/or California Native American Tribes.

Section 8: The Tribal AC may conditionally support *specific* recommendations and/or decisions. This conditional support may be contingent on vetting to tribal decision makers as is deemed necessary by the Tribal AC or individual members. (See Section 2, Member Roles and Responsibilities).

Section 9: The Tribal AC shall develop recommendations and proposals to facilitate the day to day operations of the Tribal AC and its coordination with other Water Plan committees and networks. Therefore, not all Recommendations and Policy Proposals of the Tribal AC shall require formal endorsement of the member California Native American Tribes and/or organizations.

Comment/ Notes
Please Define Day to Day operations.
NOTES: Day to Day operations shall include coordinating meetings times, providing initial input and discussion questions to focus on.
Day to day operations may also include (as deemed appropriate by Tribal AC members) discussing potential proposals and recommendations in order to develop a Tribal AC group consensus before submission of proposals to the Tribal AC. Providing initial input on questions, issues, projects, etc. without giving Tribal Advisory Committee Endorsement in

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

favor or against such questions, issues, projects, etc.

The Tribal AC **DOES NOT** have authority to waive or infringe the Tribal Sovereignty of any California Native American Tribe. See also, Section 2, Member Roles and Responsibilities, pg. 3.

Therefore, the Tribal AC members shall in coordination with their Tribal sponsors determine when particular recommendations or votes require a formal endorsement of the member California Native American Tribes and/or organizations. In this case, a conditional recommendation will be provided by the Tribal AC or individual members, and the Tribal AC shall document that such conditional endorsement is still awaiting the formal endorsement of Tribal AC Member Tribes. The Tribal AC members shall in coordination with their facilitator obtain and document formal endorsements received by California Native American Tribes.

Work Groups

The Tribal AC may appoint subcommittees or workgroups, composed of Tribal AC members or Tribal designees, as needed, to develop issues or accomplish tasks. Each workgroup shall function in accordance with the provisions of this Charter. The Tribal AC is not required to agree to or endorse any recommendations or work of the workgroups.

Section 4 – Advisory Committee Membership Process, Eligibility and Roster

Membership Process

All formally organized California Native American Tribes ~~(both federally recognized and non-federally recognized)~~ and organizations representing Tribal interests are invited to identify a liaison or member and an alternate for the Tribal AC. Some California Native American Tribes may seek to identify Tribal AC members at a later date, beyond the convening of the Update 2013 Tribal AC. These members shall sit on the Tribal AC if they meet the following requirements:

1. They must go through the same identification process as original Tribal AC members;
2. They must meet the same requirements for Standing , Availability, Collaborative Spirit, and Commitment to the process as sitting Tribal AC members;

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

3. New Members shall acknowledge that they are not permitted to revisit previous recommendations or decisions of the Tribal AC; and
4. All New Tribal AC members will be required to go through an orientation process to ensure they are familiar with the Tribal AC's work and actions up until the date of their joining the Tribal AC.

In addition to the positions on the Tribal AC, many opportunities exist for tribal leaders, tribal community members, and tribal individuals to directly participate in Update 2013 through the Topic-based Caucuses and Regional Forums. Membership in the Tribal AC is not required for membership in these groups; however, individuals in these forums may not make any decisions or recommendations on behalf of the Tribal AC that have not been reviewed and agreed upon by the Tribal AC.

Membership Eligibility

- A. Standing: Tribal AC members must be formally identified by a ~~federally or non-federally recognized Tribe within California, from tribal communities or governments with interests in California water~~ California Native American Tribe, or from a 501(c)3 or 509(a)(2) organization working with or for California Native American Tribes.
- B. Availability to prepare for and attend Tribal AC meetings, and as necessary Caucus sessions, Regional Forums, and Annual Plenary. As a working group, preparation for various meetings will be essential. Tribal AC organizations/members that miss 2 Tribal AC meetings within any 12-month period may lose their Tribal AC membership and be encouraged to participate in the appropriate caucus or forum.

Comment/ Notes	Recommended Language
There should be a process established for removal of Tribal AC members who miss more than 2 Tribal AC meetings in a 12 month period.	<ol style="list-style-type: none">1. Tribal AC members will be notified that they have missed 2 meetings and further absences may affect their eligibility to sit on the Tribal Advisory Committee.2. Those members that may be removed shall have an opportunity to address the Full Tribal AC before being removed.3. Tribal AC members may only be removed based on agreement of the Full Tribal AC

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

- C. Collaborative spirit that involves: listening for understanding, establishing and maintaining trust among other members and public stakeholders, sharing information to clarify issues and eliminate false assumptions, and promoting innovation and optimum solutions.
- D. Commitment to the process including the passion, time, and resources to prepare for, attend, and participate in Tribal AC meetings and strategies.

Membership Roster (both Primary and Alternates are listed)

See Attached

Section 4 – Project Support Roles and Resources

Executive Sponsor (Mark Cowin) ensures adequate resources and organizational support for the Update 2013 Process.

State Agency Steering Committee Chair (Kamyar Guivetchi, DWR) leads the work of the State agency Steering Committee.

Program Manager (Paul Massera) oversees overall efforts of the Update 2013 Project and Work Teams.

Project Manager (Lewis Moeller) oversees specific efforts to produce content for Update 2013.

Project Team comprised of DWR and other agency staff working on the Water Plan Update. It is an interdisciplinary team that draws upon the wide range of scientific, technical, and administrative skills within DWR and partnering State agencies. The role of the team is to bring well considered staff work and recommendations forward to the advisory bodies.

Work Teams consist of topic-specific subject matter experts from DWR and other State agencies, including their regional/district offices, as well as facilitators. The Work Team Leads will convene as a group on a regular basis to plan and manage specific work assignments and/or conduct intense work on single subjects.

Regional Coordinators are liaisons from DWR and other agencies within the various regional outreach areas. The coordinators assist in tracking related efforts as well as local issues.

Facilitation Team provides neutral, third party leadership to the dialogue process as well as meeting management.

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

Public Website is maintained by DWR and provides information, including calendar and meeting materials as well as draft documents.

Section 5 – Amendments, Withdrawal, Rules

Charter Amendment and Review

As the Tribal AC's role and responsibilities evolve, it may amend this document as necessary. This charter shall be reviewed at each Update of the Water Plan; any proposed amendments shall be developed by the Tribal Advisory Committee, and disseminated for review to all the California Native American Tribes and organizations with members identified and seated on the Tribal AC.

Withdrawal

Any member or the facilitator may withdraw from the Committee at anytime. Those withdrawing will be asked to communicate the reasons for withdrawal. Those leaving are expected to maintain the integrity of the ground rules and the process.

Open Process

Original Text	Comment/ Notes
Meetings of the Tribal AC will be open to the public. Agendas will be sent out in advance of the meetings and posted on the Water Plan public web site. At each meeting, the public will be given an opportunity to comment.	<p>There should be a clear designation of how far in advance materials will be posted and rationale when materials are not posted within that time frame.</p> <p><i>Suggested revisions:</i></p> <p>“Meetings of the Tribal AC will be open to the public. Agendas will be sent out at least 10 days in advance of the meetings and posted on the Water Plan public web site. At each meeting, the public will be given an opportunity to comment.”</p>

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

	<i>When Agendas are not posted at least 10 days in advance of meetings, Tribal Advisory Committee members will be provided information to explain the failure to post agendas in advance.</i>
--	---

Dealing with the News Media

Original Text	Revised Language
Tribal AC members will in no way be constrained from speaking with reporters, but must indicate that they are providing their individual or organizational perspectives and are not speaking for the Tribal AC itself. To the extent possible, members should provide advance notice to the Tribal AC or facilitators if their organization is planning a major media announcement or event.	Tribal AC members will in no way be constrained from speaking with reporters, but must indicate that they are providing their individual or organizational perspectives and are not speaking for the Tribal AC itself. To the extent possible, members should provide advance notice to the Tribal AC or facilitators if their organization is planning a major media announcement or event relating to the California Water Plan.

Draft Materials

Outcomes and deliberations of the Tribal AC will include initial draft concepts and documents. These materials should be characterized as working proposals when members consult with staff, or in other settings, to inform and refine Tribal AC discussion.

Standing Meeting Ground Rules

- Use Common Conversational Courtesy: Don't interrupt; use appropriate language, no third party discussions, etc.
- Humor Is Welcome and Important: **but** humor should never be at someone else's expense.
- All Ideas and Points Have Value: You may hear something you do not agree with. Please remember that the purpose of the forum is to share ideas. All ideas have value in this setting. You are not required to defend or promote your perspective, but you are asked to share it. If you believe another approach is better, offer it as a constructive alternative. Be cautious of ascribing motives to others.

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

- Electronics Courtesy: Most of the participants have demanding responsibilities outside of the meeting room. We ask for your attention during the full meeting. Please turn cell phones, or any other communication item with an on/off switch to “silent.” If you do not believe you will be able to participate fully during a meeting, please discuss your situation with one of the facilitators.
- Be Comfortable: Please help yourself to refreshments or take personal breaks. If you have other needs please let a facilitator know.
- Spelling Doesn’t Count: Research indicates that writing on a vertical surface (like blackboards or flipcharts) actually increases the number of spelling errors.
- Honor Time: With ambitious agendas, in order to meet our goals it will be important to follow the time guidelines given by the facilitator.

Section 6 – Other Update 2013 Collaboration Venues and Roles

- A. State Agency Steering Committee (SASC) is comprised of representatives from 21 state agencies, boards, departments and commissions with a statutory and/or policy nexus to the CWP. The SASC contributes to more strategic integration of water supply, water use efficiency, water quality, flood planning, and environmental stewardship, as well as respective agency missions and goals.
- B. Federal Agency Network (FAN) will consist of representatives from federal agencies with responsibilities that significantly interface with water management and planning in California. Members will inform discussions on pertinent issues and policies.
- C. Public Advisory Committee (Public AC) will be convened by identifying representatives with diverse content, policy and geographic interests in water planning through an application process.
- D. Topic-based Caucuses/Working Groups will support the Update 2013 process by working with the Public AC and Tribal AC to identify and frame ideas and review content regarding specific topics. Meetings will be conducted approximately four times a year to consider items of specific interest to the group and allow members to learn more about the collective perspective of like-minded organizations or constituencies. Meetings will include an in-person and conference call format and will receive staff and facilitation support.
- E. Place-based Regional Outreach and Approach will support the Update 2013 process by working with the Tribal AC and Public AC to identify issues and develop and review content regarding local and regional conditions and efforts. The Regional approach will also work with Regional Office staff from DWR and other State agencies to help develop and refine material for the Regional Reports. Meetings will be conducted

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

approximately four times a year to discuss regional aspects of Update 2013 group and allow members to learn more about the perspectives of other local organizations or constituencies. Smaller working groups will meet as needed to help generate content for the Regional Reports, which will be discussed by the respective Forums. Meetings will include an in-person and conference call format and will receive staff and facilitation support.

- F. Statewide Water Analysis Network (SWAN) will review and recommend analytical tools, data, and information exchange methods needed to evaluate future scenarios, current water uses and supplies, climate change impacts and responses, energy-water relationships, environmental water concepts and needs, future supplies and demands, and statewide water data needs and assumptions.
- G. Resource Management Strategy (RMS) Workshops will continue to use the format and approach used for Updates 2005 and 2009 to update the RMSs.
- H. Annual Plenary Sessions will continue to be conducted on a yearly basis to review and comment on refined proposals from all formal Water Plan stakeholders
- I. Public Comment Workshops will be conducted throughout the state in early 2013 to share information and receive input on the Public Review Draft.
- J. Public Outreach will be achieved by using a variety of communication means and involving all those participating in the Water Plan process. Information will be made available on the Water Plan Web Portal, at publicly noticed meetings and workshops, and through e-mail announcements as described in the communication and engagement plan.

Section 7 – Project Time-Frame

General Timelines

The Water Code requires completing Final Water Plan Updates every five years in years ending in three (3) and eight (8), with the next Water Plan Update due in 2013. A legislatively mandated Assumptions and Estimates (A&E) Report is required one year prior to the release of the Public Review Draft. In the Update 2013 cycle, the A&E Report is due in 2012.

Key Milestones and Timelines

Major High-Level Update 2013 Content Milestones	Tentative
---	-----------

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

	Date (EOM)
Finalize Update 2013 Steering Committee Charter	June 2010
Complete Project Management Plan	Sept. 2010
Revise Project Management Plan per new administration	Feb 2011
Release Draft Assumptions and Estimates Report	April 2012
Publish CA Water Management Progress Report	Dec. 2012
Release Public Review Draft	Feb. 2012
Complete water portfolios through water year 2010	April. 2013
Finalize Resource Management Strategies reports	Aug. 2013
Complete Regional Reports	Aug. 2013
Route Administrative Draft for Executive Review	Sept. 2013
Release of Final Water Plan Update 2013 on internet	Dec 2013
Distribute printed copies of Update 2013	Mar. 2014

Meeting Schedule

See calendar insert for greater detail

Web page

<http://www.waterplan.water.ca.gov/tribal2/engagement/index.cfm>

DRAFT – Aug. 5, 2011
Water Plan Tribal Advisory Committee
GROUP CHARTER

THIS IS A DRAFT CHARTER FOR DISCUSSION PURPOSES ONLY.

Acronyms and Definitions

California Native American Tribe—is defined as all Indigenous Communities of California, including those that are non-federally recognized and federally recognized, and those with allotment lands, regardless of whether they own those lands. Additionally, because some water bodies and Tribal boundaries cross State borders, this term includes Indigenous Communities in Oregon, Nevada, and Arizona that are impacted by water in California

DWR – Department of Water Resources

TAC or Tribal AC – Tribal Advisory Committee

IRWMP – Integrated Regional Water Management Plan Water Plan State Agency Steering Committee

Statewide Water Analysis Network (SWAN)

Public AC—Public Advisory Committee -- The Department of Water Resources (DWR) is required by statute (the [Water Code](#)) to prepare updates of the **California Water Plan** every five years, and to form an advisory committee to assist in this effort. The Public Advisory Committee (AC) is a consensus-seeking group comprised of organizations representing diverse interest- and place-based perspectives in order to inform a comprehensive approach for water planning and management.

Federal Agency Network (FAN)